

Guwahati Metropolitan Drinking Water and Sewerage Board

II Floor, Saikia Commercial Complex, Christian Basti, Guwahati- 781005

Phone: +91 361 2340132; Fax: +91 361 2346213; E mail: md.gib@nic.in.

**Invitation for Expression of Interest [EOI]
for Project Management Consultancy [PMC] under International Competitive Bidding
for the JICA Assisted Guwahati Sewerage Project (Zone 1): ID P- 242**

Ref: GSP/JICA/02/2014/Pt.I/40, Dated 15th November 2019

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Government of India has received loan from the Japan International Cooperation Agency (JICA) towards the cost of Guwahati Sewerage Project (Zone 1), with the objective of providing reliable sewerage services and thereby improving sanitary conditions in the South Central and South East Guwahati Metropolitan area and improving water quality in the surrounding rivers. The Sewerage project components include:

- 1) Construction of Sewage Treatment Plant
- 2) Construction of Pumping Stations & Lifting Stations
- 3) Construction of Lateral Sewers including Connection to collection chambers from lateral sewers
- 4) House connections

Guwahati Metropolitan Drinking Water and Sewerage Board [GMDWSB or Guwahati Jal Board] will implement this project and it intends to apply part of the proceeds of this loan to payments under the contract for Procurement the Project Management Consulting Services.

The Project Management Consultant, which means, any entity or individual including a Joint Venture and the duration of the consulting service is estimated for 87 months, likely starting from July 1, 2020 and ending on September 30, 2027.

1. Scope of consulting services will include the following:

The main objectives of the Consulting Services for the Project are to assist Guwahati Jal Board as its Engineer, which is responsible for the Project implementation and including:

- a) Overall Project Management
- b) Preparatory Survey/Detailed Design of Sewerage system including laterals, transmission mains, pumping stations and Sewage treatment facilities and all related ancillary project components, to suite the land available for locating STP and the Pumping stations.
- c) Tender Assistance to GJB
- d) Construction Supervision
- e) Environmental Monitoring Guide lines
- f) Public Outreach and Environmental Education Program
- g) Capacity Development
- h) Monitoring and Evaluation

2. Selection of the shortlisted consultants will be made in accordance with the "Guidelines for the Employment of the Consultant under Japanese ODA Loan, April 2012" following Quality and Cost-Based Selection (QCBS).

http://www.jica.go.jp/english/our_work/types_of_assistance/oda_loans/oda_op_info/guide/

3. Expression of Interest (EOI) is invited from the eligible consultants in single or in the form of Joint

Venture (JV), which shall be incorporated and registered in any of the countries [in case of a JV, each JV member shall be incorporated and registered in any of the countries) and which has required expertise and experience in the Sewerage Projects.

The firm should desirably have the following:

- (a) Experience in Project Management Consultancy in Sewerage Projects in India or South Asian countries more than INR 3,000 Million, with projects completed or ongoing in the last 10 years;
- (b) Experience in non-physical components such as capacity building, public awareness, GIS mapping and institutional development in Sewerage Projects in India or South Asian countries for more than INR 3,000 Million, with projects completed or ongoing in the last 10 years;
- (c) Experience in Project Management Consultancy in Sewerage Projects in developed countries more than INR 3,000 Million completed or ongoing in the last 10 years;
- (d) Experience in Project Management Consultancy in internationally funded projects in India or South Asian countries more than INR 3,000 Million completed or ongoing in the last 10 years;
- (e) Experience in Project Management Consultancy under Japanese ODA Loan completed or ongoing in the last 10 years.
- (f) Financial: If the EOI is submitted as a single entity, then it should have an annual average turnover of minimum of INR 2,000 Million for the last three years ending March 2019.

For a Joint-venture/consortia, the combined annual average turnover shall be of minimum of INR 2,500 Million for the last three years ending March 2019. However, each of the partners should have an annual average turnover of minimum of INR 200 Million for the last three years ending March 2019. The intending firm(s) must be showing profits during the last three financial years ending March 2019.

4. EOI should include the following documents (See the Forms available on web-site):

- (a) Letter of "Expression of Interest" (Form 1);
- (b) Company Profile (Form 2);
- (c) Joint Venture Agreement (Form 3), if applicable;
- (d) Relevant Experience Record (Form 4);
- (e) Available Experts (Form 5); and
- (f) Financial Information (Form 6)

5. EOI as well as forms/supporting documents attached shall be written in English. Documents originally written in other than English should be translated by the applicant into English and attached with the copy of original, duly attested by the competent authority.

6. Outline of the project and Forms of Expression of Interest are posted on the website of Guwahati Jal Board: <https://gmdwsb.assam.gov.in> and hard copy of the same is available from the office in the address given hereunder.

One (1) original and three (3) duly attested copies of EOI shall be submitted in a sealed envelope through post, Registered post, or delivered by hand, superscribing "Project Management Consultant for the work under Guwahati Sewerage Project (Zone 1)" on top of the envelope to the following address by 15:00 hours on 16th December, 2019 (Indian Standard Time).

Address: Managing Director, Guwahati Jal Board,
2nd Floor, Saikia Commercial Complex,

Christian Basti, G.S.Road, Guwahati 781 005, Assam, India

7. Guwahati Jal Board (GJB) reserves the right to accept or reject one or all EOIs or stop the process of approval at any stage, at its sole discretion without assigning any reasons and shall bear no liability whatsoever consequent upon such a decision.
8. EOIs submitted by firms will be screened, and firms will be shortlisted. Only short-listed firms will be invited to submit proposals. The result of EOIs and names of the shortlisted firms will be informed by the undersigned in writing by either Fax, email or post within 90 days from the date of submission of EOIs.


Managing Director,
Guwahati Jal Board,
2nd Floor, Saikia Commercial Complex,
Christian Basti, G.S. Road, Guwahati- 781005,
Assam, India
Phone: +91-361-2340132
Fax: +91-361-2346213
Email: md.gjb@inc.in

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Expression of Interest Forms

Contents

Form 1:	Letter of "Expression of Interest"
Form 2:	Company Profile
Form 3:	Joint Venture Agreement
Form 4:	Relevant Experience Record
Form 5:	Available Experts
Form 6:	Financial Information

Letter of “Expression of Interest”

[Letter head paper of the Applicant, including full postal address, telephone no., fax no. and email address]

Date:.....

To:
 Managing Director
 Guwahati Jal Board,
 2nd Floor, Saikia Commercial Complex,
 Christian Basti, G.S. Road,
 Guwahati- 781005, Assam, India
 Phone: +91-361-2340132
 Fax: +91-361-2346213
 Email: md.gjb@inc.in

Sir,

1. Being duly authorized to represent and act on behalf of (hereinafter referred to as “the Applicant”), and having reviewed and fully understood all of the information provided in Request for Expression of Interest, the undersigned hereby expresses its interest in and applies to be short-listed by yourselves as a submitter of proposal for Project Management Consultant for the work under the Guwahati Sewerage Project (Zone 1).
2. Attached to this Expression of Interest are copies of original documents defining:
 - (a) the Applicant's legal status; and
 - (b) the place of incorporation/ organization/ institution (for applicants who are corporations/ organizations/ institutes), or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. The Managing Director, Guwahati Jal Board (GJB) and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this Expression of Interest, and to seek clarification from our Bankers and clients regarding any financial and technical aspects. This Expression of Interest will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and as requested by the Employer to verify statements and information provided in this Expression of Interest, such as the human resources, experience, and competence of the Applicant.
4. The Representative of the Employer may contact the following persons for further information

Experience inquiries	
Contact	Telephone
Personnel inquiries	
Contact	Telephone
Financial inquiries	
Contact	Telephone

5. This Expression of Interest is made with the full understanding that:
- (a) All information submitted in this Expression of Interest for qualification and selection for short-listing will be subject to verification at the time of submitting proposal by short-listed applicants;
 - (b) The Representative of the Employer reserves the right to reject or accept any application, cancel the qualification and selection for short-listing process at any stage, and reject all applications at its sole discretion without assigning any reasons and shall bear no liability whatsoever consequent upon such a decision.;
 - (c) The Representative of the Employer shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for them.

Applicants who are not Joint Venture should delete para. 6 and initial the deletion.

6. We confirm that if we submit a proposal, that proposal, as well as any resulting contract, will be:
- a) Signed so as to legally bind all partners, jointly and severally; and
 - b) Submitted with a Joint Venture agreement providing the joint and several liabilities of all Joint Venture members in the event the contract is awarded to us.
- [Note: By declaration of the para 6 above, the lead partner and the other partner(s) will be jointly evaluated for experiences and available Experts. Financial capacity will be evaluated for each Joint Venture member. The sub-contracted firm is not subject of evaluation.]
7. The declaration on the statements made and the information provided in this Expression of Interest are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead of a Joint Venture)	For and on behalf of (name of partner)

Signed	Signed
Name	Name
For and on behalf of (name of partner)	For and on behalf of (name of partner)

Company Profile

[Note: For Joint Venture, all the members are requested to provide following information in this form. Nationality information should be provided for all owners or applicants who are partnerships or individually-owned firms. Summary of Joint Venture should be provided, if applicable.]

A-1. Firm's Information (All firms in case of Joint Venture)

	Name of firm	
	Head office address	
	Telephone /Fax	Contact (Name, position)
	Email address	
	Place of incorporation / registration	Year of incorporation / registration

A-2. Firm's Information (In addition to A-1 above, submit the following in case of partnership or individually-owned firms)

Nationality of the Owner

	Name	Nationality
1		
2		
3		
4		

A-3. Summary of Joint Venture

Names of all members of Joint Venture	
Lead firm	
Other JV member	
Other JV member	

Joint-Venture Agreement [Intent to form a JV]

To
 Managing Director
 Guwahati Jal Board,
 2nd Floor, Saikia Commercial Complex,
 Christian Basti, G.S. Road,
 Guwahati- 781005, Assam, India
 Phone: +91-361-2340132
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The undersigned of this declaration of cooperation are authorized to act with regard to the Expression of Interest in the consulting services for Assistance in the Implementation of the Guwahati Sewerage Project (Zone 1) on behalf of their organizations.

They hereby declare:

that they will form an unincorporated Joint Venture Agreement in case that a consulting services Contract indicated in the Request for Expression of Interest in the consulting services, for the consulting services (the Contract) is awarded to their group;

1. that they have nominated _____ [name of the lead firm] as the lead firm of the group for the purpose of this Expression of Interest;
2. that they authorized Mr./Ms. _____ [name of the person who is authorized to act as the Representative on behalf of the Joint Venture] to act as the Representative in the name and on behalf of their group for the purpose of this Expression of Interest.
3. that all members of the Joint Venture shall be liable jointly and severally for the execution of the Contract;
4. that this Joint Venture is an association constituted for the purpose of providing the consulting services under the Contract
5. that each and every member of this Joint Venture shall provide at least one expert for the contract period in any one of the required areas of expertise that are required for this project;
6. that this Joint Venture should be post-disqualified in case the Joint Venture should breach the agreement in respect of item 5 above when submitting a Proposal;
7. if the Representative of the Employer accepts the Proposal of this Joint Venture, it shall not modify the composition or constitution of the Joint Venture formed and proposed in the Proposal until the completion of Contract without the prior consent of the Representative of the Employer;

Names and positions of the proposed Joint Venture Representatives, as well as organization's names and addresses are:

1	Name:	Signature:
	Position:	Date:

	Representative of: (Organization's Name and address)	
2	Name:	Signature:
	Position:	Date:
	Representative of: (Organization's Name and address)	

3	Name:	Signature:
	Position:	Date:
	Representative of: (Organization's Name and address)	

Relevant Experience Record

[Note: For Joint Venture, all the members are requested to provide information, in this form, of the similar service contracts in the last ten (10) years. Major services must be related to the following fields:

- 1) Sewerage Project
- 2) Water Recycling Project
- 3) Institutional Strengthening & Capacity Building
- 4) GIS Mapping & Asset Management

The value of the contract should be based on the currencies of the contracts converted into Indian Rupee, at the date of substantial completion, or for current contracts at the time of award.

C-1. Name of Applicant to provide information

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C-2. General Experience:

Name of assignment:	Country:
Duration (from month/year/to month/year)	Employer: Address: Tel No:
Contract status of the firm: Sole JV Subcontractor	Internationally Funded Project: Yes No Japanese ODA Loan Project: Yes No
Total amount of the Project:	
Total contract amount as JV:	Contract amount of the firm:
Total man-months of professional as JV:	Man-months of professional provided by the firm:
Summary of the service: (Project Management Consultancy, Detailed Design, Construction Supervision, Capacity Building, etc.) (Sewerage Project having experience in Biological nutrient removal, anaerobic digestion, energy generation, UV disinfection, mechanical dewatering and sludge disposal and reuse, Water Recycling Project, Institutional Strengthening, GIS Mapping, Asset management, etc.)	

Available Experts

[Note: Applicant is requested to provide personnel information to be possibly assigned for the specified area mentioned in the followings;]

- 1) Sewerage Project
- 2) Water Recycling Project
- 3) Institutional Strengthening
- 4) GIS Mapping and Asset management

No. of Expert/Engineer to be Available:

Name of the firm (each JV member)	Expertise	Degree (Bachelor, Master, Doctorate)	No. of Experts
(Example) ABCD	Project Management	Master (Business Administration)	3
ABCD	Financial Management Expert	Bachelor of Economy	2

Financial Information

[Note: The Applicant or each member of Joint Venture is requested to provide audited financial statement (balance sheet, income statement, and cash flow statement) in the last three (3) years. The Applicant or each member of Joint Venture is also requested to provide summary of financial information in the following form.]

For each member- single or JV;

Financial information in Indian Rupee equivalent	Actual: previous 3 years (use the accounting year of the applicant or each member of Joint Venture)		
	Accounting Year 1	Accounting Year 2	Accounting Year 3
1. Total assets			
2. Current assets			
3. Total liabilities			
4. Current liabilities			
5. Sales of which consulting services only (Turnover)			
6-1. Gross Profits of the firm			
6-2. Gross Profits out of consulting services only			
7-1. Profits after taxes of the firm			
7-2. Profits after taxes from consulting services only			